



# EXMSS

MASSEY EXTRAMURAL STUDENTS' SOCIETY

## ORIENTATION 2010

SERVICES, SUPPORT, REPRESENTATION



# 2 CONTENTS

	Page.
Welcome	3
About EXMSS	4
Representation	5
Advocacy	6
EXMSS Area Representatives	6
Toll-Free Phone	7
Financial Help	7
Extramural Advisors	8
Te Hononga Mai i Tawhiti	9
OnlineCommunity Website	10
OFF CAMPUS Magazine	11
Rate It!	11
EXMSS Help Desk	12
EXMSS Shuttle Service	13
Events & Competitions	14
EXMSS Contact	15

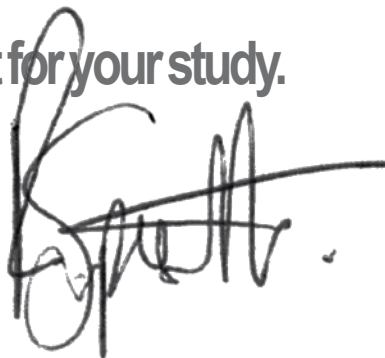
**WELCOME**

**Welcome to EXMSS.** My name is Ralph Springett, I am an extramural student and the elected President of our society. The President's mission is to represent and advocate on your behalf, while engaging with Massey and the Government. In order to represent you I need to be connected; being a student is helpful but not enough. I connect through your emails, blog comments and face to face events. So If you have an opinion, I would like to hear it so I can work towards providing the services and learning environment you need and deserve.

**Studying extramurally is a life-changing experience.** It isn't possible to learn new things and new ways of viewing the world without altering or at least challenging your existing views and perceptions. You will be excited, motivated, at times confused, and then exhilarated as new understanding dawns.

**Stay in touch and all the best for your study.**

Ralph Springett  
President, EXMSS

A handwritten signature in black ink, appearing to read 'Ralph Springett', with a long horizontal stroke extending to the right.

## **EXMSS is an independent student body**

set up to look after the interests of distance learners. It is governed by a committee of student representatives who are elected by the EXMSS membership. Based at Massey's Manawatu Campus, EXMSS is operated by dedicated staff, who in turn are supported by a group of volunteers (EXMSS Area Representatives) around the country.

## **Extramural study can be an isolating experience**

and that is where EXMSS can help. Strong connections with Massey and other students will increase your confidence. Our community website, free-phone to Massey and Area reps are EXMSS services that help build connections. We understand that you won't want anything to interrupt your learning journey, but on occasion, things do go wrong. That's when you call on us. We have professional experience in providing benefits and assisting extramural students through their problems.

**However, if you would prefer not to be a member,** you can choose to opt out.

Visit <http://exmss.org> for details.

**We believe that decisions made at Massey** should place the welfare of the University's students foremost. For this reason we feel it is vital that an independent representative for extramural students sits on key decision-making bodies at Massey.

**EXMSS represents students** on bodies such as: Academic Board, Academic Committee, Student Experience Working Group, Teaching and Learning Committee, and the Library Committee. EXMSS also has a permanent seat on the Massey University Council, the University's governing body. It is the knowledge gained from and the voice within these meetings that allows the President of EXMSS to lobby for and promote issues that will benefit current extramural students and extramural study in the future.

The President keeps you informed of current issues online @ <http://exmss.org/presidentsblog/>

The Extramural Students' Society is here to support you. Financial struggles, coursework problems and equity issues are all difficulties EXMSS is familiar with. EXMSS' connections and representation within the University will help you resolve these issues. No problem is too big or small. So if something worries you, let us help you sort it out. Chances are you won't be the only student dealing with it.

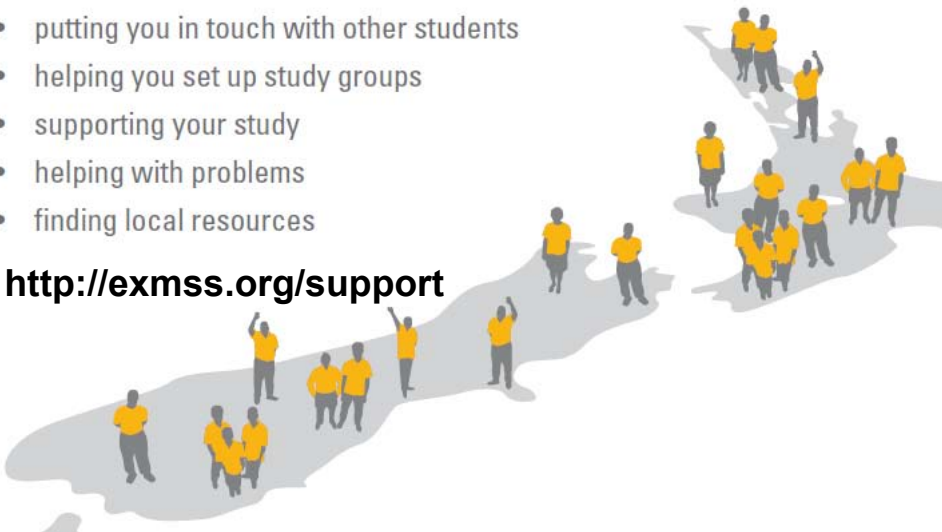
Your independent advocate is Anne Moretti. Contact Anne at the EXMSS office (**ext 81182**) or email **anne@exmss.org.nz**

**EXMSS runs a peer support network . . .** for extramurals all over New Zealand. EXMSS Area Representatives are volunteers who are experienced extramural students.

## **YOUR AREA REP IS HERE TO HELP YOU BY:**

- putting you in touch with other students
- helping you set up study groups
- supporting your study
- helping with problems
- finding local resources

**<http://exmss.org/support>**



**EXMSS funds a toll-free phone service to connect you with the EXMSS office, your lecturer, student-learning centre, or any other department.**

**0508 4EXMSS (0508 439 677)**

**EXMSS Scholarships:** There are six types of EXMSS scholarship available for application by current and prospective Massey extramural students. The deadline for scholarship applications is mid-January each year. Forms and details are available @ <http://exmss.org/services/scholarships>

**The Study Assistance Programme (SAP)** is designed to assist those students who are having difficulty meeting the costs of study, due to emergency or unforeseen situations which threaten the student's continued study. This programme is available to both internal and extramural students. Applications may be made once a semester and no more than twice a year.

Application forms are available from the EXMSS Office.

Email for more details: [info@exmss.org.nz](mailto:info@exmss.org.nz)



## Massey employs Extramural Advisors

who can offer helpful course advice, especially in the form of their assignment pre-reading service, study skills workshops and consultations by appointment. Extramural students can contact the Student Learning Development Services to find out what support is available.

**PN:** Phone: (06) 350 2251  
Email: [slc-pn@massey.ac.nz](mailto:slc-pn@massey.ac.nz)

**ALB:** Phone: (09) 414 0800 Ext 9143  
Email: [slc-alb@massey.ac.nz](mailto:slc-alb@massey.ac.nz)

**WLG:** Phone: (04) 801 5799 Ext 6843  
Email: [wnlearn@massey.ac.nz](mailto:wnlearn@massey.ac.nz)

Details available on the Student Services website:

<http://student-services.massey.ac.nz/>

**The Kaitautoko (Maori Student Advisory)** service exists to encourage and support Maori students in whatever way is necessary during their time with Massey University. While aimed at those studying Sciences, it is open to ALL students.

**PN:** Phone: (06) 350 5799 Ext 7723  
Email: [Kaitautoko.Sciences@massey.ac.nz](mailto:Kaitautoko.Sciences@massey.ac.nz)

**Te Hononga Mai i Tawhiti** provides learning support services to Māori extramural students. These services may be conducted one-to-one or in small groups, face-to-face, by phone, email, fax, or post. They assist students by offering the following services:

- \* advocacy
- \* enrolment and course planning advice
- \* study assignment and exam skills advice
- \* networking with other Māori students and Māori staff
- \* referrals to and liaison with other Massey staff
- \* mentoring programme
- \* regional workshops
- \* web support

Details online @ <http://tawhiti.massey.ac.nz>

Email: [tawhiti@massey.ac.nz](mailto:tawhiti@massey.ac.nz)

Fax: 06 350 5760

Free phone: 0508 4EXMSS (**ext 2712**)

Kaiāwhina (Administrator): Tania Waitere (ext 2712)

Pouako (Tutor): Wendy French (ext 7989)

Kaiārahi (Learning Advisor): Dorothy Hayes (ext 2171)

The extramural community is open to all **Massey extramurals**. Its purpose is to provide a place where extramurals can gather, at least in a virtual sense. Once signed in, members can chat in real time, create their personal profile (including a photo), create or join groups, participate in forum discussions, post their status to their wire (equivalent to Facebook's 'wall'), find friends, send messages to other members and create their very own blog.

The interactive EXMSS Community website features:

- \* Free personal blogs
- \* Groups and forums
- \* Real time chatting
- \* "Friends" links and "Wire" updates
- \* Classifieds
- \* Rate It! survey of extramural papers
- \* President's Blog
- \* Information on EXMSS services:
  - Free shuttle
  - Scholarships
  - Hardship assistance
  - EXMSS freephone
- \* Accommodation list for contact courses
- \* Links to other useful services and sites
- \* Polls

Online @ <http://exmss.org>

**'Off Campus' magazine comes to you free.**

The magazine is an independent extramural student publication and covers a range of popular education issues from academic grading to e-learning; stories of other extramural students; staff profiles; notices; columns; book reviews; a regular crossword competition and most importantly letters to the editor through which you can have your say.

Contributions are always welcome.

Editor Murray Kirk : [murray@exmss.org.nz](mailto:murray@exmss.org.nz)

Online @ <http://exmss.org/magazine>

**'Rate It!' lets you rate your Massey papers.**

This online survey service was developed by EXMSS to give students a way of sharing their experiences of papers with others. Rate It! surveys run at the conclusion of each semester. Students are notified by email. It's important that as many people as possible fill out the Rate It! survey. All those who fill out a survey for their paper go into a draw to win one of six \$50 book vouchers. One draw for each semester's survey.

To find out how other students have rated your paper, check out the results @ <http://exmss.org/rate-it/>

To fully support students attending contact courses during the semester breaks, EXMSS runs a Help and Information Desk on the Manawatu Campus.

Open on the following between **8.30am & 5.30pm.**

**Easter:** Tues 6th April - Sun 18th April.

**Mid-year:** Sat 19th June - Sun 11th July.

**S2 break:** Sat 21st August - Sun 5th September.

The Help Desk is located in the Students' Centre lounge adjoining the food hall, opposite the library.

You can leave your luggage with Help Desk staff **(during Help Desk hours only)** either before you move into your hostel room or after you have vacated it on your last day (you will need to vacate your room by 10.00am on your last day).

Come to the Help Desk to book your free outgoing airport shuttle or to check out what events will be on during your stay.

To assist students in getting to contact courses at all three Massey campuses, EXMSS funds a shuttle service. Operated in partnership with the nationwide **supershuttle**, this service transports students to the Massey campus upon their arrival.

Students enrolled in papers with contact courses receive a Shuttle Voucher with the *Off Campus* magazine. In the event your voucher is missing or misplaced, request one by contacting the EXMSS office (**ext 81182**) or email **info@exmss.org.nz**

The voucher will cover the full cost of the journey for students attending courses in Palmerston North and Wellington and will subsidise, to the value of \$20, the cost of the trip between Auckland airport and Massey's Albany campus.

For those attending contact courses in Palmerston North, the service operates from the airport, bus and train stations.

For those attending contact courses in Wellington or Auckland, the service is available from the *airport* only.

**supershuttle** will meet every flight for casual pick-ups at the airport but those arriving at the bus or train stations (in PN) will need to book.

Free Phone **0800-SHUTTLE** (0800-748885)  
or visit **<http://www.supershuttle.co.nz>**

**EXMSS provides events and competitions** to extramural students, online and on campus during key times of the year.

A highlight of the Massey events calendar is the annual EXMSS Graduation Dinner celebrating our graduates' achievements. Held in Palmerston North, the dinner is a wonderful occasion, where graduates and their families and friends gather together over a three course dinner, to share their stories.

The dinner is held in conjunction with the annual 'Beyond the Walls' Extramural Art Exhibition. This is an opportunity for students worldwide to display their artwork as a part of Massey's graduation celebrations.

During contact courses, Quiz evenings, 'Extramural Mingles' and meetings of the society are held to directly engage members. It is hoped that as more courses begin to be held in Wellington and Auckland that these events will extend beyond Palmerston North and into these locales.

Keep an eye on the website @

<http://exmss.org/services/events/>

<http://exmss.org/competitions/>

Massey University Extramural Students' Society Inc,  
Students' Centre Building  
Massey University, Private Bag 11-222  
Palmerston North

Ralph Springett, President  
Phone: 0508-4EXMSS ext 81181 or 027 245 8223  
Email: **Ralph@exmss.org.nz**

Tiri Porter, EXMSS Maori Representative  
Phone: 021 29 22 159  
Email: **Maori@exmss.org.nz**

Murray Kirk, Ed. OffCampus, Communications  
Phone: 0508-4EXMSS ext 81183 or 027 551 0959  
Email: **Murray@exmss.org.nz**

Anne Moretti, Student Support and Advocacy  
Phone: 0508-4EXMSS ext 81182 or 027 247 8883  
Email: **Anne@exmss.org.nz**

Therese McCrea, Admin and Events  
Phone: 0508-4EXMSS ext 81184  
Email: **Therese@exmss.org.nz**

Adam Dodd, Communications Support  
Phone: 0508-4EXMSS ext 81217  
Email: **Adam@exmss.org.nz**

**Office hours: 8:30 am - 4:30 pm weekdays**



**EXMSS EXMSS EXMSS**

MASSEY EXTRAMURAL STUDENTS' SOCIETY

MASSEY EXTRAMURAL STUDENTS' SOCIETY

MASSEY EXTRAMURAL STUDENTS' SOCIETY



**FREEPHONE** 0508 4 EXMSS  
**FAX** 06 350 5650

**EMAIL** [info@exmss.org.nz](mailto:info@exmss.org.nz)  
**WEBSITE** [www.exmss.org.nz](http://www.exmss.org.nz)

EXMSS, Massey University,  
Private Bag 11-222, Palmerston North, New Zealand

**EXMSS**  
MASSEY EXTRAMURAL STUDENTS' SOCIETY