

# **Massey University Extramural Students' Society Executive Committee**

Minutes of the monthly meeting held Wednesday 02 September 2009  
in the MUSA clubrooms at 11.30

## **Minutes of Meeting Part 1**

**Present:** Chair, Ralph Springett (President), Mark Lester, Alyse Foster, Philippa Durrant, Lisa Hampton, Pamela Higgins and Lynn Harris-Hogan

**In Attendance** Linda Tuarau (secretary).

**The meeting was declared opened at 2.40 pm**

**1. Apologies**

Tiri Porter, Sharon Dawson

**Resolved: That the apologies are accepted.**

**Springett/ Higgins  
Carried Unanimously**

**2. Confirmation of the minutes:**

**Resolved: That the minutes of meeting (EX/09/07/2) be accepted as a true and accurate record of that meeting.**

**Springett/ Foster  
Carried Unanimously**

**3. Matters arising from the minutes**

There were none.

**4. Management report**

As attached and taken as read.

**5. Presidents report**

As attached and taken as read.

**Motion: That the Management/President's report be received.**

**Springett/Durrant  
Carried Unanimously**

**6. Staff Reports**

**Discussion:**

**Men's Survey:** Question: How many responses were there to the Men's Survey? Answer: 20. Ralph noted that the results indicated issues around men asking for help.

**Rate It:** It was noted that a 10% return rate is not an indicative response, so why perform an analysis? – it cannot be statistically sound. Ako support has been received and Ralph is re-writing the proposal to fit with MU requirements.

**EXMSS History Project:** Discussion of the potential for a skewed perspective. Peter has got a lot of historical subjects from the archives. A progress report was suggested. Ralph agreed to discuss the issue of a skewed perspective with Murray.

**Point of Action:** That Ralph look into and report back to the Exec on the progress of the History of EXMSS project.

**Motion: That the Staff reports be received.**

**Springett/Hampton  
Carried Unanimously**

**7. Policy and Sub Committee Reports**  
There were none.

**8. Late items Part 1**

It was noted that perhaps EXMSS should use hotels that advertise for EXMSS. (Note that this is normally the case)

**Follow-up Report:**

**Point of Action:** Item 6 Benchmarking President and staff salaries. Ralph to write draft policy document on EXMSS Remuneration. Report on package and range through the development and the presentation of operating systems document at November meeting.

**Election Process:** Only a couple of hundred votes in response to 2000 emails re-elections.

**Discussion:** Engagement with membership. It was thought that this item should appear on the follow-up report. How to get engagement up? Are our services needed/relevant? Include in handbook for students to set their web browser to accept, not junk, EXMSS mail. More discussion and perhaps survey needed – to be put on agenda for next year.

**EXMSS Signage:** It was brought to the attention of the committee that on entry to the building the signage for EXMSS is inadequate. There is only one sign at the top of the stairs at entry. More is needed. Ralph to action.

**9. Any other business**

It was decided to have a meeting in October only if one is needed. Otherwise the next meeting will be November 28.