

Massey University Extramural Students' Society Executive Committee

Minutes of the monthly meeting held from 7.00pm
on Wednesday 28th October 2009 by Teleconference

Minutes of Meeting Part 1

Present: Chair, Ralph Springett (President), Mark Lester,
Philippa Durrant, Pamela Higgins, Lyn Harris-Hogan
Sharon Dawson and Tiri Porter.

In Attendance Linda Tuarau (secretary).

The meeting was declared opened at 7.03 pm

1. Apologies

Lisa Hampton with Pam Higgins and Tiri Porter for lateness.

Resolved: That the apologies are accepted.

**Springett/Dawson
Carried Unanimously**

2. Confirmation of the minutes:

**Resolved: That the minutes of meeting (EX/09/09/2) be accepted
as a true and accurate record of that meeting.**

**Springett/Lester
Carried Unanimously**

3. Matters arising from the minutes

Engagement Strategy: Maori membership

Deferred until Tiri arrived – please see Pt 2.

Review of election procedure

It was noted that the election went very smoothly, the process was made easier with the improvements but the engagement of students was still an issue. Ralph received positive feedback from the returning officer regarding the process.

4. Management report

Ralph noted that it has continued to be busy in the office. Website improvements were continuing ahead of the roll-out of the community forums in November. Murray and Peter had an eventful trip down south researching the History of EXMSS book and even made it onto TV in Oamaru. It was noted that Anne and Therese are also writing for Off Campus. The benchmarking exercise was discussed with pleasing results on the fixed costs vs services and benefits.

**5. Presidents report
SGM and AGM**

It was noted that the intended SGM in March/ April 2010 is essentially a vehicle to announce the 2009 AGM and to clear the agenda of some business before the 2010 AGM.

Ralph is to write a Tertiary Education Strategy submission due on the 6th November. How the university will react to the bill is an issue that has the potential to see the decline in extramural student numbers. Ralph put the Management / Presidential Report to the committee and asked if it made sense. It was acknowledged that it answered all questions.

**Motion: That the Management/President's report be received.
Springett/Harris-Hogan
Carried Unanimously**

Philippa dropped out here for a minute or two and there was a short out-of-quorum discussion on the Maori Pasifika workshop. It was thought that it was a great opportunity to enhance the online extramural Maori and Pacific community by connecting into the environment these students are already using, with a link to EXMSS. Philippa came back with a clearer phone line.

**6. Staff Reports
To be presented at the face to face meeting**

**7. Policy and Sub Committee Reports
Report on the Albany help desk trial.**

The report showed clearly that the Albany Help Desk/ Shuttle service was not used. In fact there was very little contact at the Help Desk and no bookings were made for the shuttle. It was decided to engage with ASA to see if EXMSS can support them to answer extramural enquiries during contact courses. The idea of a notice board to be located in the main foyer during contact courses was also discussed. Ralph to follow up in 2010.

**8. Late items Part 1
There were none.**

**9. Any other business
Meeting protocol/rolling chair. The next meeting will be the face-to-face meeting at Palmerston North on November 28.**

Part 1 closed